



Observer Reporting Form

| Feature Evaluated | Yes | No | Comments |
|--|-----|----|--------------------|
| Meeting started on time? | X | | |
| All members present? | X | | |
| Members attentive? | X | | |
| Did members appear to have done their "homework?" | X | | |
| Were members courteous to each other and the public? | X | | |
| Agenda sent/posted 72 hours before? | X | | |
| Agenda items clearly described what was to be discussed? | X | | |
| Adequate opportunity for public input? | X | | |
| Was there an appearance that some action items were discussed in closed rather than open session? | | X | |
| Was background information available to the public? | X | | |
| Facilities adequate? (room size, lighting, ventilation, speakers audible, accessible to handicapped) | X | | Farragut Town Hall |

Items of interest:

Were any issues on the agenda relevant to LWV positions or programs?

Do you recommend League action on any of these issues?

Other Concerns: Continued discussion regarding alcohol policy, permanent supportive housing, and funding sources for the Ten Year Plan to end chronic homelessness.

Observer: Judy Barnette Meeting: Knox County Commission Work Session Date: 18 Jan 2011