



Observer Reporting Form

Feature Evaluated	Yes	No	Comments
Meeting started on time?	X		
All members present?	X		
Members attentive?	X		
Did members appear to have done their "homework"?	X		
Were members courteous to each other and the public?	X		
Agenda sent/posted 72 hours before?	X		
Agenda items clearly described what was to be discussed?	X		
Adequate opportunity for public input?	X		
Was there an appearance that some action items were discussed in closed rather than open session?		X	
Was background information available to the public?		X	The Calendar for 2012 meetings was not available in written form.
Facilities adequate? (room size, lighting, ventilation, speakers audible, accessible to handicapped)	X		

Were any issues on the agenda relevant to LWV positions or programs? **A resolution to honor the Volunteer Ministry Century for the work in opening the Minvilla Manor was passed unanimously to the credit of the Commission. Approved a request to the Knox County State Legislature Delegation to petition the governor to delay the closure of Lakeshore Mental Health Institute. The Commission went on record to oppose any changes to the state's Open Meetings Act and to send a petition to the County Legislative Delegation..**

Do you recommend League action on any of these issues? **Support the Commission on the petition to retain the Open Meetings Act.**

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Observer: Elaine Breslaw      Meeting: Knox County Commission      Date: December 19, 2011

Please submit completed forms to Observer Corps Committee Chair