



Observer Reporting Form

Feature Evaluated	Yes	No	Comments
Meeting started on time?	X		Actually, 7:05 p.m.
All members present?	X		
Members attentive?	X		
Did members appear to have done their "homework"?	X		
Were members courteous to each other and the public?	X		
Agenda sent/posted 72 hours before?	X		
Agenda items clearly described what was to be discussed?	X		
Adequate opportunity for public input?	X		
Was there an appearance that some action items were discussed in closed rather than open session?		X	
Was background information available to the public?	X		
Facilities adequate? (room size, lighting, ventilation, speakers audible, accessible to handicapped)	X		

The Board is working on a policy to handle their Grant program. (Moneys identified that they plan to issue grants to entities applying)

Were any issues on the agenda relevant to LWV positions or programs? No

Do you recommend League action on any of these issues?

Other: Town is planning to install solar panels on shelter @ McFee Park.

Observer: Suzanne Freeman Meeting: Farragut Board of Mayor & Aldermen Date: April 8, 2010

Please submit completed forms to Observer Corps Committee Chair