



Observer Reporting Form

Table with 4 columns: Feature Evaluated, Yes, No, Comments. Rows include: Meeting started on time?, All members present?, Members attentive?, Did members appear to have done their "homework"?, Were members courteous to each other and the public?, Agenda sent/posted 72 hours before?, Agenda items clearly described what was to be discussed?, Adequate opportunity for public input?, Was there an appearance that some action items were discussed in closed rather than open session?, Was background information available to the public?, Facilities adequate? (room size, lighting, ventilation, speakers audible, accessible to handicapped)

Were any issues on the agenda relevant to LWV positions or programs?

Per request of Co-Chairs, Charles Swanson, City Legal Council reviewed the Open Meetings Act with the Task Force explaining that all deliberations must be held in public with advance public notice of all meetings. He also reminded them that they cannot deliberate via email or phone. The members discussed the purpose of City Council's formation of the Task Force as being to review procedures in place as it relates to the long term viability and sustainability of the pension plan for City employees.

*A motion passed to solicit written public comments. It was decided that an email system would be set up by the City to help gather public comments. Periodic public forums would also be part of the Task Force meetings with prior notice to the public.

Do you recommend League action on any of these issues? Identify interested League member to observe and report on future Task Force Meetings

Other: Pension Task Force meetings will be held the 3rd Thurs monthly at 4pm in the KCDC Boardroom, 901 Broadway. Next meeting scheduled for Aug 18th. Task Force will request that Mike Cherry Executive Director of the City Pension Board present detailed information on the present pension system and answer Task Force questions at this meeting.

Observer: Barbara Nicodemus Meeting: Knoxville City Pension Mayor's Task Force Date: 7/112/11